

Cleanup Checklist

Pre-Event

- Special Event Permit
- Certificate(s) of Additional Insured
- dumpster or garbage cans delivered
- dumpster or garbage pickup
- Survey cleanup stretches for hazards, camps, dumps, etc.

Pre-Event Load

Registration

- canopy
- rope/stakes/hammer/cord/knife
- colored plastic tape for poles & guy lines
- folding table for registration
- card table or folding table for food & handouts
- folding chairs
- table covers
- Stand up FOFR banner
- LORD banner
- poles for banner, stakes, rope, sledge

- Walk in volunteers sign-in sheet
- Hold Harmless Agreements
- pens/pencils/tape/string/markers/sissors/etc.
- printed copy of event permit & cert/additional insured
- Newsletter sign up on clipboard
- Sign for bike path: "Clean the river while you ride" - donate!
- With/LOGO
- donation jar

Cleanup Tools & Supplies

- Bags
- plastic buckets
- Gloves
- Hand cleaner
- Grabbers and/or litter picks
- shovels
- rakes

- Stretch maps with cleanup organizer's phone number
- Data recording sheets
- clipboards

Volunteer Support & Appreciation

- water

done by whom	status

cups
paper towels
hand sanitizer
1st Aid kit
Poison Ivy 1st aid, Tick removal kit
safety canoe
pfd's, throw rope
flowers

Photographer - social media photos & posts

FOFR handouts - membership brochure
Report Pollution magnet
other brochures, fact sheets, handouts, etc.

Boombox or sound system with music
spare batteries
extension cord(s)

Food & Drinks

fruit - apples, bananas, oranges, etc.
nuts, chips, etc.
fruit, nut or energy bars
small packaged candies, chocolate bars
fruit juices - apple, mixed juices, lemonade
coffee, hot chocolate, creamer, sugar

